

RIGHT OF WAY/EXCAVATION PERMIT APPLICATION



STREET DEPARTMENT
6212 GODFREY ROAD
GODFREY, IL 62035
(618) 466-1483
FAX (618) 466-7986
publicworks@godfrevil.org

VILLAGE ENGINEER
6810 GODFREY ROAD
GODFREY, IL 62035
(618) 466-4319
FAX (618) 466-4519
rberan@godfrevil.org

PROJECT INFORMATION

Application Date _____ Tentative Start _____

Applicant/Firm Name _____ Contact Name _____

Applicant/Firm Address _____ Phone _____

City/State/ZIP Code _____ Email _____

No person shall make or cause to be made any cuts or excavations in, through or under any street, sidewalk, alley or public place in the Village for any purpose whatsoever without a permit being obtained from the Village Engineer, which permit shall not be issued until the applicant has complied with the provisions of Chapter 62, Article IV of the Village of Godfrey Municipal Code.

All applications for permits shall be signed by the person who, or duly authorized agent of an entity which, desires to do the work designated in the application. Such application shall not be assignable, and no person or entity shall allow his/her/its name to be used to obtain a permit for any other person or entity.

Location of Work _____

Purpose/Nature of Work _____

Approximate Size of Excavation (Pavement) _____
(use total size for multiple excavations)

Approximate Size of Excavation (Lawn) _____
(use total size for multiple excavations)

**PLEASE ALLOW FIVE (5) BUSINESS DAYS FOR APPROVAL AFTER SUBMISSION OF APPLICATION
SEE TERMS AND CONDITIONS OF PERMIT ON NEXT PAGE**

Applicant Signature _____

Permit Issue Date _____

APPROVED: Rich Beran, Village Engineer

OFFICE USE ONLY	
Fee: _____	Deposit: _____
Cash _____	Check _____
File No. _____	
Intake Clerk _____	



FEES

	<u>Open Cut Across Traffic</u>	<u>Open Cut with Traffic</u>
STREETS	Up to 3 feet in width: \$20.00 per 15 feet in length 3 feet to six feet in width: \$40.00 per 15 feet in length	Up to 3 feet in width: \$20.00 per 20 feet in length 3 feet to six feet in width: \$40.00 per 20 feet in length
ALLEYS	Up to 3 feet in width: \$20.00 per 15 feet in length 3 feet to six feet in width: \$40.00 per 15 feet in length	Up to 3 feet in width: \$20.00 per 20 feet in length 3 feet to six feet in width: \$40.00 per 10 feet in length
CURB/SIDEWALK/ LAWN	Up to 70 feet in length: \$25.00 Over 70 feet in length: \$0.35 per foot in length	Sidewalk Excavation by Resident: \$10.00 Excavation in Lawn (3'x4'): \$10.00

BOND AND INSURANCE

- Performance and Maintenance Bonds or License and Permit Bonds are required in the amount of \$2,000 and can be submitted for the duration of the project or a "Continuing Bond" can be submitted to cover all permits for the length of the bond.
- Certificates of Insurance showing liability coverage in the amounts below shall be required and show the **Village of Godfrey** as **Additional Insured** and include a provision requiring that the carrier notify the Village in the event coverage will be terminated or cancelled during the policy period shown.

Personal Injury:	\$ 1,000,000.00	Property Damage:	\$ 100,000.00
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REFILLING OF EXCAVATIONS

- * Excavations in the street shall be made with clean, unfrozen Grade 8 aggregate, free of foreign substances and shall be placed in layers no greater than six (6) inches and compacted with each layer.
- * Excavations in the street may be filled using Controlled Low Strength Material (CLSM), also known as Flowable Fill. (Preferred)
- * Excavations in lawn shall not be filled using clean rock unless wrapped in geotextile fabric to prevent the migration of fines and causing settlement.
- * Refilling of excavations in pavement shall not be permitted any higher than the bottom of the adjacent pavement.
- * Restoration of oil and chip pavement surfaces shall be made with hot mix asphalt pavement. During times of year when hot mix asphalt is unavailable cold patch may be used as a temporary repair until the next available time hot mix asphalt can be available to complete the restoration.
- * Excavations in asphalt or oil and chip pavements shall be widened by twenty-four (24) inches on all sides by way of full-depth saw cut prior to placement of hot mix asphalt.
- * Concrete pavements shall be restored joint to joint or as indicated by engineer in the field.
- * Concrete pavement shall be replaced to match the existing thickness and pinned or doweled on twelve (12) inch centers with one (1) inch diameter by eighteen (18) inches long dowels, embedded nine (9) inches at the mid-height of the existing pavement.

TERMS AND CONDITIONS

- The work outlined in this permit shall be completed within thirty (30) days of the date of issuance unless otherwise noted. If the work is not complete within thirty (30) days, then the applicant shall renew the permit prior to its expiration.
- All excavations shall be protected at all times while not actively working.
- All excavations in the roadway shall be protected following the Manual of Uniform Traffic Control Devices (MUTCD) most current edition.
- Roads and streets shall be kept open to traffic at all times.
- No excavated materials can be stored on the pavement overnight.
- Pavement must remain free and clear of mud, rock, and any other debris at all times.
- Following completion of all construction, all temporary materials shall be removed and the right of way restored to its original or better condition.



Know what's below.
Call before you dig.



Revised 7/13/18