

Finance Committee
September 4, 2018
Godfrey Village Hall

Chairman Stewart called the Finance Committee Meeting of September 4, 2018 to order at 6:05 p.m.

Roll Call

Present Roll Call: Schrumpf, Springman, Weber, William.
Absent: McAtee

Department Heads Present:

Michael J. McCormick, Mayor
Laura Dixon, Building and Zoning Administrator
Todd Strubhart, Director of Parks and Recreation
Rich Beran, Village Engineer
Jim Lewis, Director of Maintenance
Stacey Eccles, Budget Officer - Absent
Craig Noble, Manager, EMC, Sewer Plant
Tom Long, Village Attorney

Chairman Stewart asked for approval of the August 6, 2018 Finance Committee minutes. Approval was given with no objections from the Committee.

PUBLIC COMMENTS:

No business at this time.

PUBLIC REQUEST

CONSIDERATION AND APPROVAL OF THE WAIVER OF FEE AND FOR THE ST. AMBROSE CHURCH APPLEFEST ON SEPTEMBER 14-16.

Trustee Weber moved for the Approval of the Waiver of Fee and for the St. Ambrose Church Applefest on September 14-16, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

PUBLIC WORKS DEPARTMENT:

No request at this time.

VILLAGE SEWER DEPARTMENT

CONSIDERATION AND APPROVAL WASTEWATER TREATMENT PLANT SOUTH CLARIFIER SERVICE AND REPAIR

Trustee Weber moved for the Approval Wastewater Treatment Plant South Clarifier Service and Repair, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL A CARTRIDGE SPLIT MECHANICAL SEAL REPLACEMENT ON RETURN ACTIVATED (RAS) PUMP #1 LOCATED AT THE WASTE WATER TREATMENT PLANT

Trustee Weber moved for the Approval a Cartridge Split Mechanical Seal replacement on Return Activated (RAS) Pump #1 located at the Waste Water Treatment Plant, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF EAGLE POINTE PRIMEX CONTROL PANEL RETROFIT WITH VANDEVANTER ENGINEERING

Trustee Weber moved for the Approval of Eagle Pointe Primex Control Panel Retrofit with Vandevanter Engineering of St. Louis, Missouri, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

PARKS AND RECREATION DEPARTMENT:

CONSIDERATION AND APPROVAL OF CONTRACT FOR INSPECTION OF ZIP LINE BY EDGIE DESIGNS OF DOWELLTOWN, TENNESSEE

Trustee Weber Moved For The Approval Of Contract For Inspection Of Zip Line By Edgie Designs Of Dowelltown, Tennessee, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF AUTHORIZATION OF CREDIT CARD FOR ADDITIONAL INSURANCE FOR THE VORTEX MACHINE WITH CIA COSSIO INSURANCE AGENCY OF GREENVILLE, SOUTH CAROLINA

Trustee Springman moved for the Approval Of Authorization Of Credit Card For Additional Insurance For The Vortex Machine With Cia Cossio Insurance Agency Of Greenville, South Carolina, seconded by Trustee Weber. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

BUILDING AND ZONING DEPARTMENT:

No business at this time.

VILLAGE ENGINEER

CONSIDERATION AND APPROVAL OF PROPOSED STORM WATER DRAINAGE SOLUTION FOR 5819 DOGWOOD LANE

Trustee Weber moved for the Approval of Proposed Storm Water Drainage Solution for 5819 Dogwood Lane, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF THE AGREEMENT FOR PROFESSIONAL SERVICES FOR THE WICK-MOR PLACE SUBDIVISION PROJECT FOR SURVEYING BY SHEPPARD, MORGAN & SCHWAAB, INC. OF ALTON, ILLINOIS

Trustee Weber moved for the Approval Of The Agreement For Professional Services For The Wick-Mor Place Subdivision Project For Surveying By Sheppard, Morgan & Schwaab, Inc. Of Alton, Illinois, seconded by Trustee

Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

ECONOMIC DEVELOPMENT DEPARTMENT

CONSIDERATION AND APPROVAL OF FINAL PAYMENT FOR THE FACADE IMPROVEMENT GRANT FOR 3002 GODFREY ROAD - WOOD RIVER DEVELOPMENT GROUP, LLC - JOE PATTAN FOR ASPHALT PARKING LOT
Trustee Weber moved for the Approval of Final Payment for the Facade Improvement Grant for 3002 Godfrey Road - Wood River Development Group, LLC - Joe Pattan for Asphalt Parking Lot, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF THE FACADE IMPROVEMENT GRANT FOR 124 NORTHPORT DRIVE, TUCKER'S AUTOMOTIVE AND TIRE, INC - CHUCK TUCKER AND AUTHORIZATION FOR FINAL PAYMENT UP TO \$8,640.75 AFTER ALL DOCUMENTS HAVE BEEN RECEIVED
Trustee Weber moved for the Approval of the Facade Improvement Grant for 124 Northport Drive, Tucker's Automotive and Tire, Inc - Chuck Tucker and Authorization for Final Payment up to \$8,640.75 after all documents have been received, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

VILLAGE CONSIDERATIONS:

ACCOUNTS PAYABLE – SEPTEMBER 2018

REVIEW AND CONSIDERATION OF ACCOUNTS PAYABLE – September 2018
GENERAL FUND, MFT FUND AND STREET DEPARTMENT

Chairman Stewart presented for approval of the Accounts Payable for the month of September 2018 General Fund \$465,963.94 and the Motor Fuel Tax Fund \$ 6,531.14; and the Street Department \$69,014.23.
Trustee Weber moved for the approval of the Accounts Payable for the month of September 2018 General Fund \$465,963.94 and the Motor Fuel Tax Fund \$ 6,531.14; and the Street Department \$69,014.23, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

PAYROLL - AUGUST 2018

CONSIDERATION AND APPROVAL OF PAYROLL - AUGUST 2018

Chairman Stewart presented for the approval of the Payroll Account for the period of 07/01/2018 to 08/18/2018 for the Village for a total payroll of \$ 108,236.84, mileage of \$ 954.34 and payroll taxes of \$17,423.92. Trustee Weber moved for the approval of the Payroll Account for the period of 07/01/2018 to 08/18/2018 for the Village for a total payroll of \$ 108,236.84, mileage of \$ 954.34 and payroll taxes of \$17,423.92, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays- 0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT WITH THE GODFREY FIRE PROTECTION DISTRICT

Trustee Williams moved for Approval of the Intergovernmental Agreement with the Godfrey Fire Protection District, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

SITE SURVEY PROVIDED BY FIRE DISTRICT

Trustee Weber moved to require the Godfrey Fire Protection District to provide a Survey of the property being transfer to the Village, seconded by Trustee Schrupf. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF CONTRACT WITH CJD E-CYCLING OF EDWARDSVILLE, ILLINOIS FOR E-WASTE DRIVE ON SEPTEMBER 8, 2018 AT A COST OF \$500.00 AND AUTHORIZATION AS OCTOBER 2018 PRE-PAID

Trustee Weber moved for the Approval of Contract with CJD E-Cycling of Edwardsville, Illinois for E-Waste Drive on September 8, 2018 at a cost of \$500.00 and Authorization as October 2018 Pre-Paid, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF THE ASBESTOS INSPECTION FOR 5320-5324 GODFREY ROAD FOR DEMOLITION BID WITH MICHAEL BAKER INTERNATIONAL

Trustee Weber moved for the Approval of the Asbestos Inspection For 5320-5324 Godfrey Road For Demolition Bid With Michael Baker International, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF PAYMENT FOR COST ANALYSIS REPORT FOR HERTER INDUSTRIAL DRIVE BY OUATOGA BUILDING, LLC, GODFREY, ILLINOIS

Trustee Weber moved for the Approval Of Payment For Cost Analysis Report For Herter Industrial Drive By Ouatoga Building, LLC, Godfrey, Illinois, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF AMENDMENT FOR ANIMAL RELEASE FEES FOR 5 A'S ANIMAL SHELTER

Trustee Weber moved for the Approval of Amendment for Animal Release Fees for 5 A's Animal Shelter, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

Trustee Weber moved to go into Executive Session to discuss 5 ILCS 120/2 (c) (1) New Personnel Position and ILCS 120/2 (c) (5) Land Acquisition with Mayor, Clerk, Trustees, Village Attorney and Jim Lewis, Director of Maintenance at 6:19 p.m. Roll Call Vote: Ayes-Schrumpf, Springman, Weber, Williams. Nays-None, Absent-McAtee. Motion carried.

Chairman Stewart called the meeting back to order after returning from Executive Session at 7:45 p.m.

Roll Call: Schrupf, Springman, Weber, William. Absent: McAtee

Chairman Stewart reported that no action was taken in Executive Session.

Trustee Weber moved for the approval of transferring a part-time position in the Zoning Department to a full-time position at a salary of \$15.00 per hour with benefits to start September 17, 2018, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

Trustee Williams moved to adjourn the meeting at 7:46 p.m., seconded by Trustee Weber. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

Pamela E. Whisler, MMC
Village Clerk