

Finance Committee
February 5, 2018
Godfrey Village Hall

Chairman Stewart called the Finance Committee Meeting of February 5, 2018 to order at 6:07 p.m.

Roll Call

Present Roll Call: McAtee, Schrumpf, Springman, Williams and
Chairman Stewart
Absent: Weber

Department Heads Present:

Michael J. McCormick, Mayor
Laura Dixon, Building and Zoning Administrator
Jessica Wiedman, Supervisor of Recreation
Rich Beran, Village Engineer
Jim Lewis, Director of Maintenance
Joe Hughes, Budget Officer - Absent
Craig Noble, Manager, EMC, Sewer Plant
Tom Long, Village Attorney

Chairman Stewart asked for approval of the January 3, 2018 Finance Committee minutes. Approval was given with no objections from the Committee.

PUBLIC COMMENTS:

No Public comments at this time.

PUBLIC REQUEST

CONSIDERATION OF FOR THE APPROVAL OF WAIVER OF FEES FOR ROAD BLOCKS FOR ALTON OPTIMIST CLUB FOR APRIL 27-28; SEPTEMBER 14-15, 2018

Trustee McAtee moved for the approval a to waive the fees for the following Road Blocks at the North Alby Rd/Humbert Road for the Alton Optimist Club for April 27-28 and September 14-15, 2018, seconded by Trustee Schrumpf. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried

CONSIDERATION OF WAIVER OF FEE AND BONDING REQUIREMENTS FOR RAFFLE LICENSE FOR ZONTA CLUB OF ALTON-WOOD RIVER 50/50

Trustee McAtee moved to waive the Raffle License fee and bond requirements for the Zonta Club of Alton-Wood River 50/50 Raffle on March 3, 2018, seconded by Trustee Schrumpf. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried

APPROVAL FOR THE BEVERLY FARM'S DIAMONDS AND DENIM EVENT - MARCH 3, 2018

Trustee McAtee moved to give authorization to Mayor McCormick to purchase one table/8 seats at cost of \$ 360.00 for the Annual Beverly Farm's Diamonds and Denim Event March 3, 2018; and to give authorization to the Village Treasurer to pay as a March 2018 prepaid Accounts Payable, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried

PUBLIC WORKS DEPARTMENT:

CONSIDERATION OF BETHANY LANE CULVERT PROJECT

Rich Beran, Village Engineer, presented the proposed Bethany Lane Culvert to be completed in house with the Street Department at cost of \$62,000. A 40 Foot Culvert will replace the current structure. Jim Lewis, Director of Maintenance, reported that the Stutz Excavating provided a proposal for demolition of the current bridge structure and placing of the culvert. The Street Department will help with the delivery of the rock for project. Sam Anderson, 7005 Ivy Lane addressed the Committee. The replacement project has been promised to be completed by the last administration. Also Mr. Anderson suggested that a 8 foot fence be placed at the culvert location to stop dumping. Roy Collins, 817 Bethany Lane, addressed his concerns with the dumping in the area and asked for assistance in stopping the dumping in the area. Trustee Springman moved for the approval for the Bethany Lane Culvert Project to be completed by the Street Department at a cost of \$62,000, seconded by Trustee Schrupf. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

VILLAGE SEWER DEPARTMENT

APPROVAL OF CONTRACT AGREEMENT WITH JUNEAU ASSOCIATES OF EDWARDSVILLE, ILLINOIS FOR THE WET WELL DESIGN FOR EPA REQUIREMENTS

Trustee Springman moved for the approval of the Contract Agreement with Juneau Associates of Edwardsville, IL for the Engineering Agreement for Warren Levis Sanitary Flow Equalization Basin Improvements as follows:

Engineering Services for Storm Water Pump Wet Well at a cost of \$32,000; and Geotechnical borings by SCI Engineering, Inc. of O'Fallon, Illinois at a cost of \$6,600. For total amended cost of \$178,600.

Seconded by Trustee McAtee. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

APPROVAL FOR THE EMERGENCY REPAIR FOR LARS HOFFMAN CROSSING
SANITARY SEWER FORCE MAIN -SEILER EXCAVATING

Trustee Springman moved for the approval of the billing for February 2018
Accounts Payable: Seiler Excavating of Alton, Illinois for the emergency
repair project for Lars Hoffman Crossing Sanitary Sewer Force Main in
the amount of \$2751.75, seconded by Trustee McAtee. Poll of Committee:
Ayes-4, Nays-0, Absent-1. Motion carried.

APPROVAL OF PAYMENT FOR REPLACEMENT AND INSTALLATION OF KING
OAK LEVEL CONTROLLER - VANDEVANTER ENGINEERING

Trustee Springman moved for the approval of the billing for February 2018
Accounts Payable: Vandevanter Engineering of Kansas City, Missouri for
the replacement and installation of the King Oak level controller in the
amount of \$3,963.00, seconded by Trustee McAtee. Poll of Committee: Ayes-
4, Nays-0, Absent-1. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE JANUARY 2018 - BILLING FOR WATER
LINE BREAK REPAIRS - GODFREY SEWER FACILITY - SERVICEPRO, ST.
LOUIS, MISSOURI AND WEGMAN ELECTRIC, OF EAST ALTON, ILLINOIS-
INSURANCE REIMBURSEMENT

Trustee Springman moved for the approval of the billing for February 2018
Accounts Payable: Servicepro of St. Louis, Missouri in the amount of
\$5,284.93 for the repair of damage caused by broken water line at
Godfrey Sewer Facility and Wegman Electric of East Alton, Illinois in the
amount of \$1,062.39 for the repair of damage caused by broken water
line at Godfrey Sewer Facility and to give authorization to the Village
Treasurer to pay as a March 2018 prepaid Accounts Payable, seconded by
Trustee Springman., seconded by Trustee McAtee. Poll of Committee: Ayes-4,
Nays-0, Absent-1. Motion carried.

BUILDING AND ZONING DEPARTMENT:

Trustee Springman moved for the approval of the Resolution 2018-04, A
Resolution Adoption of the Revised 2018 ADA Transition Plan. Chairman
Stewart moved for the approval of A Resolution Adoption of the Revised
2018 ADA Transition Plan, seconded by Trustee McAtee. Poll of Committee:
Ayes-4, Nays-0, Absent-1. Motion carried.

PARKS AND RECREATION DEPARTMENT:

CONSIDERATION OF ACCOUNTS PAYABLE FOR FEBRUARY 2018: THE MAIZE 2017
PAYMENT FOR THE GREAT CORN MAZE; LOGOIT @LANGA - TEE SHIRTS FOR
PARKS PROGRAMS

Trustee Springman moved for the approval of the following billings for February
2018 Accounts Payable:

1. The Maize, Inc., Utah for 6% commission of the 2017 Great Godfrey
Maze ticket sales (\$52,212) in the amount \$3,132.72.

2. Logo It, Alton, Illinois for the 2018 Youth Basketball T-Shirts in the amount of \$1,209.08.

Seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF MARCH 2018 PRE-PAID ACCOUNTS PAYABLE - DADDY/ DAUGHTER DANCE - BLUFF CITY GRILL - FOOD- \$1,929.30

Trustee Springman moved for the approval of the invoice for Bluff City Grill in the amount of \$1,929.30 for the room rental and catering for the Daddy/Daughter dance; and to give authorization to the Village Treasurer to pay as a March 2018 prepaid Accounts Payable, seconded by Trustee Springman. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF BIDS FOR THE PRE-ASSEMBLED RESTROOM AND STORAGE HOMER ADAMS PARK; CONSIDERATION AND APPROVAL OF THE BIDS FOR THE ACCESSIBLE IMPROVEMENTS TO THE CURRENT RESTROOM FACILITY TO MEET ALL CURRENT ADA REQUIREMENTS HOMER ADAMS PARK; CONSIDERATION AND APPROVAL OF THE BIDS FOR THE DEMOLITION OF RESTROOM FACILITY AND CONSTRUCTION OF FOUNDATION AND UTILITIES INSTALLATION FOR PRE-ASSEMBLED RESTROOM AND STORAGE HOMER ADAMS PARK

Trustee Springman moved for the approval of the lowest bid received for the Homer Adams Park Restroom Facility – Accessible Improvements to the Current Restroom Facility to Meet All Current ADA Requirements from WWCS of Cottage Hills, Illinois at a total cost of \$45,579.00 and to reject all bids received for the Pre-Assembled Restroom and Storage and the Demolition of Restroom Facility and Construction of Foundation & Utilities Installation for Pre-Assembled Restroom, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

VILLAGE ENGINEERING DEPARTMENT

CONSIDERATION AND APPROVAL FOR THE VILLAGE ENGINEER AND ENGINEER TECH TO ATTEND THE CLEAN AND GREEN CONFERENCE - MARCH 2, 2018 IN ST. LOUIS, MISSOURI

Trustee Springman moved to give authorization to Rich Beran, Village Engineer and John Uhl, Engineer Tech to attend the Clean and Green Conference in St. Louis, Missouri on March 2, 2018 at a total cost of registration of \$80.00, and to give authorization to the Village Treasurer to make payment as a March 2018 Pre-Paid, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF VACATION OF PUBLIC RIGHT-OF-WAY - PURVIS LANE

Rich Beran, Village Engineer, presented the proposal from IDOT regarding business sign was recently installed at 5512 Godfrey Road. This new sign's

proximity to Godfrey Road was concerning to the Illinois Department of Transportation (IDOT) which led to an investigation of property lines. It was discovered by IDOT, while performing their investigation at the Madison County Recorder's Office, that the original subdivision plat for Belmont Village included right of way for Purvis Lane that continued north to Stamper Lane. Purvis Lane is the street which runs parallel to Godfrey Road and, until now, was believed to end at the parking lot of 5512 Godfrey Road.

IDOT's outdoor advertising policy prohibits any business signs installed within six hundred sixty (660) feet of IDOT right of way. The exception to this is any business sign must be located on the business's property (on-premise sign). Three (3) of the businesses on the properties in question have signs erected within the right of way of Purvis Lane and are "illegal" according to IDOT's policy. These signs would need to be removed since they are "off-premise" signs.

An option that IDOT staff recommended was for the Village to vacate the right of way to the respective properties. Doing so would make the signs "on-premise signs" and therefore, legal.

Mr. Beran recommended that the Village pursue the vacation of the right of way and to approve of the agreement with Sheppard, Morgan and Schwaab, Inc. of Alton, Illinois at a fee not to exceed \$2,900. Doing so would be beneficial to both the Village and property owners.

Trustee Springman moved to give authorization to Rich Beran, Village Engineer to negotiate the vacation of the public Right-of-Way-Purvis Lane and to accept the proposal by Sheppard, Morgan and Schwaab, Inc. of Alton, Illinois for surveying services in an amount not to exceed \$2,900.00, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF THE 2018 SURFACE TRANSPORTATION GRANT APPLICATION

Rich Beran, Village Engineer, presented the options for the 2018 Surface Transportation Grant Application:

- Holland Avenue Reconstruction at a cost of \$891,000.
- Ridgedale, Juniper, Melrose Reconstruction at a cost of \$599,000.

Mr. Beran reported that Ridgedale, Juniper, Melrose Reconstruction Project will score better for the 75% funding (\$449,250) for the grant.

Trustee Springman moved to give authorization to Rich Beran, Village Engineer to apply for the 2018 Surface Transportation Grant application for Ridgedale, Juniper and Melrose Reconstruction Project, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF FINAL PAYMENT FOR FASCADE
IMPROVEMENT GRANT - 3049 GODFREY ROAD

Trustee Springman moved for the approval of the Final Payment for Façade Improvement Grant for Matt Horn, Horn Holding Godfrey, LLC 3049 Godfrey Road for signage, for a total grant payment up to \$7,963, subject to proposals/contractor compliance to the Façade Improvement Program's requirements, including authorization by property ownership, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF AN ORDINANCE REVISING SEWER TAP ON
FEE

Chairman Stewart presented the consideration to revise the Sewer Tap on Fee for developers for new construction. After some discussion the Committee will continue review with additional information to be obtained.

CONSIDERATION AND APPROVAL OF PROPERTY PURCHASE OF 5320-5324
GODFREY ROAD - \$119,000.00 BUSINESS DISTRICT FUNDS

Trustee Springman moved for the approval of the property purchase for 5320-5324 Godfrey Road at a cost of \$119,000 with Business District Funding. Motion died for lack of second. No action taken.

REVIEW AND CONSIDERATION OF ACCOUNTS PAYABLE - FEBRUARY 2018
GENERAL FUND, MFT FUND AND STREET DEPARTMENT

Chairman Stewart presented for approval of the Accounts Payable for the month of February 2018 General Fund \$725,289.26 and the Motor Fuel Tax Fund \$ 4,375.80; and the Street Department \$56,312.16. Trustee Springman moved for the approval of the Accounts Payable for the month of February 2018 General Fund \$725,289.26 and the Motor Fuel Tax Fund \$ 4,375.80; and the Street Department \$56,312.16, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF PAYROLL - JANUARY 2018

Chairman Stewart presented for approval of the Payroll Account for the period of 12/01/2017 to 01/23/2018 for the Village for a total payroll of \$ 102,224.73, mileage of \$ 99.31 and payroll taxes of \$18,870.73, Trustee Springman moved for the approval of the Payroll Account for the period of 12/01/2017 to 01/23/2018 for the Village for a total payroll of \$ 102,224.73, mileage of \$ 99.31 and payroll taxes of \$18,870.73, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF NEW PRINTER FOR MAYOR'S OFFICE -
WILLIAMS OFFICE PRODUCTS

Trustee Springman moved to give authorization to Judy Peipert, Village Administrator to purchase a new Brother Laser All in One MFC-

L8610CDW from Williams Office Products of Alton, Illinois at a total cost of \$ 709.19 with trade-in of the HP 1200 Series Laser Printer, seconded by Trustee McAtee. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF CONTINUOUS EDUCATIONAL TRAINING - ETHIC FOR PROFESSIONALS - BETHANY BOHN, DEPUTY CLERK

Trustee Springman moved to give authorization to the Bethany Bohn, Deputy Clerk to attend continuing education training in Normal Illinois in the amount of \$650.00 for registration and lodging, plus transportation and food, seconded by Trustee Schrumpf. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF ABOLISHING THE GODFREY TOWNSHIP - PUBLIC HEARING

Trustee Springman moved to give authorization to the Village Clerk to publish notice for the Public Hearing for Abolishing the Godfrey Township on April 3, 2018 before the Village Board Meeting, seconded by Trustee Williams. Poll of Committee: Aye-4, Nays-0, Absent-1. Motion carried.

Trustee Williams moved to adjourn the meeting at 7:14 p.m., seconded by Trustee McAtee. Poll of Board: Ayes-4, Nays-0, Absent-1. Motion carried.

Pamela E. Whisler, MMC
Village Clerk