

Finance Committee
March 5, 2018
Godfrey Village Hall

Chairman Stewart called the Finance Committee Meeting of March 5, 2018 to order at 6:13 p.m.

Roll Call

Present Roll Call: McAtee, Schrumpf, Springman, Weber, and Chairman Stewart

Absent: Williams

Department Heads Present:

Michael J. McCormick, Mayor

Laura Dixon, Building and Zoning Administrator

Jessica Wiedman, Supervisor of Recreation

Rich Beran, Village Engineer

Jim Lewis, Director of Maintenance

Joe Hughes, Budget Officer - Absent

Craig Noble, Manager, EMC, Sewer Plant

Tom Long, Village Attorney

Chairman Stewart asked for approval of the February 5, 2018 Finance Committee minutes. Approval was given with no objections from the Committee.

PUBLIC COMMENTS:

No Public comments at this time.

PUBLIC REQUEST

CONSIDERATION AND APPROVAL OF THE 2018 SUMMER GARDEN SPONSORSHIP FOR BICENTENNIAL BLOOMS FOR LEWIS AND CLARK COMMUNITY COLLEGE

Trustee Springman moved for the approval of the Summer Garden Sponsorship for the Bicentennial Blooms Event with Lewis and Clark Community College in the amount of \$5,000, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

CONSIDERATION AND APPROVAL OF WAIVER OF FEES FOR ROAD BLOCKS FOR VFW POST 1304 FOR MARCH 30, 2018

Trustee Weber moved for the approval to waive the fees for the following Road Blocks at the North Alby Rd/Humbert Road for the VFW Post 1304 for March 30, 2018, seconded by Trustee Springman. Poll of Committee: Ayes-4, Nays-0, Absent-1. Motion carried.

Trustee Williams arrived at 6:16 p.m.

CONSIDERATION AND APPROVAL OF WAIVER OF THE FIREWORK WORKS
PERMIT FOR BEVERLY FARM - JULY 1, 2018

Trustee Weber moved to waive the fee for the Annual Beverly Farm's
Fireworks Permit for July 1, 2018, seconded by Trustee Springman. Poll of
Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF RAFFLE LICENSE WAIVER OF FEES
AND BONDING REQUIREMENTS FOR THE JIM LAUGHLIN MEMORIAL TRIVIA
50-50

Trustee Weber moved to waive the Raffle Licenses fee and bond requirements
for: Jim Laughlin Memorial Trivia 50/50 Raffle on April 7, 2018 at the Alton
Woodrider Sportsman Club, Godfrey, Illinois, seconded by Trustee Springman.
Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF RAFFLE LICENSE WAIVER OF FEES
AND BONDING REQUIREMENTS FOR THE CHRISTMAS IN JULY -FREER
AUTO BODY

Trustee Weber moved to waive the Raffle Licenses fee and bond requirements
for: Christmas in July, Freer Auto Body 50/50 Raffle 50/50 Raffle on July 20,
2018, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0,
Absent-0. Motion carried.

DISCUSSION OF FUNDING FOR GODFREY FIRE PROTECTION DISTRICT FOR
ASSISTANCE FOR PURCHASE OF REPLACEMENT EQUIPMENT AND ANNUAL
RECURRING FUNDING FOR ONE CAREER FIREFIGHTER

Chairman Stewart recommended that the Village assist with the purchase of
new equipment and not assist with funding a firefighters position. Chairman
Stewart suggested that the Village and Fire District enter an Intergovernmental
Agreement for the funding to purchase new equipment in the amount of
\$400,000 to \$600,000.

Trustee Springman suggested that the Fire District might consider selling their
property between Airport Road and Lars Hoffman Crossing with Business
District funds. Also Trustee Springman suggested that the Fire District could
look at a low interest loan to assist with the purchase of equipment for a 10
year period. Mayor McCormick report on the account set up for residents to
assist with funds for the Fire District.

PUBLIC WORKS DEPARTMENT:

CONSIDERATION AND APPROVAL TO SEEK BIDS FOR 2018 ROAD OIL

Trustee Weber moved to give authorization to Jim Lewis, Director of
Maintenance, to seek bids for the 2018 Road Oil Materials, seconded by
Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion
carried.

CONSIDERATION AND APPROVAL FOR CSR PAVING TO ASSIST WITH 2018 MILLING AND OVERLAY PROJECTS

Trustee Weber moved to give authorization to Jim Lewis, Director of Maintenance, to enter into an agreement with CSR Paving of Godfrey, Illinois to assist with 2018 Milling and Overlay Project, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL TO CONTRACT WITH STEINMANN TRUCKING TO COVER SEAL COAT WITH AGGREGATE IN 2018

Trustee Weber moved to give authorization to Jim Lewis, Director of Maintenance, to enter into an agreement with David Steinmann Trucking Company, Hamel, Illinois to assist with 2018 Oil and Chipping process with the seal coat with aggregate, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PROPOSAL FOR GUARDRAILS FOR BETHANY LANE CULVERT PROJECT

Trustee Weber moved for the approval of the purchase and installation of Guardrail for the Bethany Lane Culvert Project from Collins & Hermann of St. Louis, Missouri at a cost of \$13,825, and to give authorization the Village Engineer to obtain cost of 10 feet of Culvert/w banding and 2 end sections and to negotiate with property owners for additional easements, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PURCHASE PROPERTY FOR NEW PUBLIC WORKS/STREET DEPARTMENT

Chairman Stewart asked that this consideration to be held over for Executive Session.

CONSIDERATION AND APPROVAL OF BUILDING FOR STORAGE FOR PRESENT STREET DEPARTMENT LOCATION

Chairman Stewart asked that this consideration to be held over for Executive Session.

VILLAGE SEWER DEPARTMENT

CONSIDERATION OF ACCOUNTS PAYABLE FOR MARCH 2018: ILLINOIS ELECTRIC WORKS OF GRANITE CITY, ILLINOIS FOR REPLACEMENT OF BLOWER FOR GODFREY SEWER TREATMENT FACILITY AT A COST OF \$8,976.35

Trustee Weber moved for the approval of March 2018 Account Payable for payment for Illinois Electric Works of Granite City, Illinois for emergency repair of Blower for Godfrey Sewer Treatment Facility at a cost of \$8,976.35, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF CHANGE IN SCOPE OF SERVICES FOR HENEGHAN AND ASSOCIATES FOR THE NE INTERCEPTOR AND ACCESS ROAD 2

Trustee Weber moved for the approval of the Change In Scope of Services for Heneghan and Associates of Godfrey, Illinois for the NE Interceptor /Monticello Area Sewer Improvements agreement for an underrun of \$32,000 for a total agreement cost of \$375,000 and Access Road 2 Sanitary Sewer Extension overrun \$1,500 for a total agreement cost of \$46,000, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE CHANGE ORDER NO. 1 FOR THE NE INTERCEPTOR/MONTICELLO AREA CLEARING AND GRUBBING IMPROVEMENT

Trustee Weber moved for the approval of Change Order No. 1 for the NE Interceptor Clearing and Grubbing Project for Stutz Excavating of Alton, Illinois at a cost of \$5,134 for a total project cost of \$122,196.55, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF CLARIFIER REPAIRS AT THE WASTE WATER SEWER TREATMENT PLANT

Trustee Weber moved for the emergency repair of the Clarifier at the Wastewater Treatment Facility by Process Equipment Repair Services, Inc. of West Bend, Wisconsin at a total cost not to exceed \$68,600, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE PROPOSALS FOR BUILDING OPTIONS FROM THE WATER LINE BREAK OF DECEMBER 31, 2017

Trustee Weber moved for the approval of the lowest proposals received from Jun's Construction of Godfrey, Illinois for the Godfrey Wastewater Main Office Building Repair Project at a cost of \$16,800, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PRE-PAID APRIL 2018 FOR : FINAL PAYMENT FOR SPRING 2017 AND FALL 2017 FLOW MONITORING PROGRAMS WITH ADS ENVIRONMENTAL SERVICES, CHICAGO, ILLINOIS

Trustee Weber moved for the approval of the following invoices for ADS Environmental Services of Chicago, Illinois: 2017 Spring Monitoring Project final payment of \$9,000; 2017 Fall Monitoring Project first payment of \$39,600; and to give authorization to the Village Treasurer to pay as a April 2018 prepaid Accounts Payable, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE APPLICATION OF INTENT WITH
THE CITY OF ALTON - SLUDGE REMOVAL

Trustee Weber moved to give authorization to Mayor McCormick to sign a non-binding Letter of Intent with the City of Alton to supply feedstock supply (sludge) from the Village Wastewater Treatment Plant, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

BUILDING AND ZONING DEPARTMENT:

No business at this time.

PARKS AND RECREATION DEPARTMENT:

CONSIDERATION AND APPROVAL OF MASTER GARDNER'S FUNDING FOR
2018-2019 BUDGET

Trustee Weber moved for the approval of 2018-2019 Budget consideration for the Master Gardner's in the amount of \$1,000, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF COMMUNITY CULTIVATORS GARDEN
LEASE 2018

Trustee Weber moved for the approval of the renewal lease with the Community Cultivators at Lavista at Gladys Levis Allen Park, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

VILLAGE ENGINEER

CONSIDERATION AND SECOND FOR THE APPROVAL OF THE ENVIROCERT
INTERNATIONAL, INC. OF MARION, NC, AND TO GIVE AUTHORIZATION TO
USE VILLAGE'S CREDIT CARD, FOR PAYMENT OF THE ENGINEER
TECHNICIAN'S 2018 CESSWI CERTIFICATION FOR A TOTAL AMOUNT OF
\$106.00

Trustee Weber moved for the approval of the renewal for the Engineer Technician for the 2018 Certified Erosion, Sediment and Storm Water Inspector and Professional Development Certified Program (CESSWI) from EnviroCert International, Inc. of Marion, North Carolina at a cost of \$106.00 and to give authorization to use Village Credit Card, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL FOR ESRI - BASIC LICENSE FOR GIS
SYSTEM FROM REDLANDS, CALIFORNIA FOR ENGINEER TECH OFFICE

Trustee Weber moved to give authorization to John Uhl, Engineer Technician, to purchase two ArcGIS Desktop Basic Single Use Licenses for the new CCTV (Camera Van System) from Environmental Systems Research Institute, Inc. of Redlands, California (ESRI) at a cost not to

exceed \$2,700.00, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE VILLAGE HALL GENERATOR REPAIR

Trustee Weber moved for the proposal for Village Hall Generator to replace the governor controller by Mike's, Inc. of South Roxana, Illinois at a total cost of \$1,345.72, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

ECONOMIC DEVELOPMENT DEPARTMENT

CONSIDERATION AND APPROVAL OF PROPERTY PURCHASE OF 5320-5324 GODFREY ROAD - \$119,000.00 BUSINESS DISTRICT FUNDS

Trustee Weber moved to give authorization to Mayor McCormick to enter into a purchase agreement with Amy Atterberry for 5320 and 5324 Godfrey Road at a cost of \$119,000 to be paid from the Business District Funds, seconded by Trustee Schrupf. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE SITE DEVELOPMENT AND READINESS PROGRAM - FREER AUTO BODY - 4512 N. ALBY ROAD - DEMOLITION BUILDING

Trustee Weber moved for the approval of the Site Development Readiness Proposal for up to \$1,770 for Freer Auto Body of Godfrey, Illinois, for demolition of building at 4512 N Alby Road, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

VILLAGE CONSIDERATIONS:

ACCOUNTS PAYABLE – February 2018

Chairman Stewart presented the Accounts Payable for the month of March 2018 General Fund \$561,852.12 and the Motor Fuel Tax Fund \$ 34,079.76; and the Street Department \$113,449.51. Trustee Weber moved for the approval of the Accounts Payable for the month of March 2018 General Fund \$561,852.12 and the Motor Fuel Tax Fund \$ 34,079.76; and the Street Department \$113,449.5, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

PAYROLL – MARCH 2018

Chairman Stewart presented for the approval of the Payroll Account for the period of 01/01/2018 to 02/17/2018 for the Village for a total payroll of \$ 92,362.45, mileage of \$ 203.00 and payroll taxes of \$16,344.91. Trustee Weber moved for the approval of the Payroll Account for the period of 01/01/2018 to 02/17/2018 for the Village for a total payroll of \$ 92,362.45, mileage of \$ 203.00 and payroll taxes of \$16,344.91, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF SHRED-IT DAY -MAY 19, 2018 AT A COST OF \$500 TWO HOURS AND E-WASTE DAY- SEPTEMBER 8, 2018
Trustee Weber moved for the approval for the Shred-It Day on May 19, 2018 at a total cost of \$500; and E-Waste Day on September 8, 2018 at cost for the Climate Protection and Energy Efficiency Committee, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF WEBSITE AND SOCIAL MEDIA WITH ARCHIVESOCIAL

Trustee Weber moved to give authorization to Clerk Whisler to enter into an one year agreement with ArchiveSocial for Website and Social Media Recordkeeping at a cost of \$199 per month for an annual payment of \$2388.00, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PROPOSAL FOR THE BUILDING REPAIRS FOR THE LINDBERGH BUILDING

Trustee Weber moved for the approval of the proposals from J. M. Ebbeler Construction for the Lindbergh Building repairs at a total cost of \$1,965.87, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF RENEWAL OF UNION CONTRACT LOCAL NO. 525

Trustee Weber moved for the approval for the approval of Resolution 2018-07, A Continuing Budget Resolution For The Fiscal Year April 1, 2018 To March 31, 2019, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

EXECUTIVE SESSION – 5 ILCS 120/23/(c) (2)-

Trustee Weber moved to go into Executive Session for the following issues: 5 ILCS120/2 (c)(2)Union Negotiations with the Mayor, Clerk, Trustees, Jim Lewis, Director of Maintenance and Tom Long, Village Attorney; 5 ILCS 120/2 (c)(5) Purchase of Land with the Mayor, Clerk, Trustees and Tom Long, Village Attorney; 5 ILCS 120/2 (c)(1) Appointment with the Mayor, Clerk, Trustees at 7:03 p.m. Seconded by Trustee Springman. Roll Call Vote: Ayes: McAtee, Schruppf, Springman, Weber, Williams. Nays-None, Absent-None. Motion carried.

Chairman Stewart called the Finance Committee back to order at 9:15 p.m. p.m. after returning from Executive Session.

Chairman Stewart reported that no action was taken in Executive Session.

Trustee Weber moved to give authorization to Tom Long, Village Attorney to negotiate the purchase of 7202 Herter Industrial Drive, seconded by Trustee McAtee. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

Trustee Schrumpf moved to adjourn the meeting at 9:17 p.m., seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

Pamela E. Whisler, MMC
Village Clerk