

Finance Committee
April 2, 2018
Godfrey Village Hall

Chairman Stewart called the Finance Committee Meeting of April 2, 2018 to order at 6:04 p.m.

Roll Call

Present Roll Call: McAtee, Schrumpf, Springman, Weber, Williams and Chairman Stewart

Absent: None

Department Heads Present:

Michael J. McCormick, Mayor

Laura Dixon, Building and Zoning Administrator

Todd Strubhart, Director of Parks and Recreation

Rich Beran, Village Engineer

Jim Lewis, Director of Maintenance

Joe Hughes, Budget Officer - Absent

Craig Noble, Manager, EMC, Sewer Plant

Tom Long, Village Attorney- Absent

Chairman Stewart asked for approval of the March 5, 2018 Finance Committee minutes. Approval was given with no objections from the Committee.

PUBLIC COMMENTS:

No Public comments at this time.

PUBLIC REQUEST

No Public request at this time.

PUBLIC WORKS DEPARTMENT:

CONSIDERATION AND APPROVAL OF INCREASE IN STREET MAINTENANCE
BUDGET FOR LAKESIDE SUBDIVISION STREET MAINTENANCE

Trustee Weber moved to give authorization to Jim Lewis, Director of Maintenance, to increase the 2018-2019 General Fund Road Maintenance and Permanent Improvements from \$75,000 to \$150,000, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

DISCUSSION FOR THE CONSIDERATION AND APPROVAL OF SUMMERFIELD
SUBDIVISION - PERIWINKLE LANE REPAIRS

Jim Lewis, Director of Maintenance, addressed the proposed need for repairs for Periwinkle Lane. The streets are collapsing from the lack of proper road base and sewer lines settling.

VILLAGE SEWER DEPARTMENT

CONSIDERATION AND APPROVAL OF THE PAYMENT FOR THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY - WATER REVOLVING FUND - WASTEWATER PROJECT - MAY 2018- PIASA HILLS

Trustee Weber moved for the approval of May 2018 Accounts Payable to the Illinois Environmental Protection Agency, Springfield, Illinois for the Piasa Hills, Sanitary Sewer Project annual loan payment at a cost \$68,072.97 seconded by Trustee McAtee. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF EMERGENCY REPAIR FOR THE NORTHEAST INTERCEPTOR SANITARY SEWER LINE FROM SEILER EXCAVATING, ALTON, ILLINOIS AT A COST NOT TO EXCEED \$3,000

Trustee Weber moved for the approval of the payment for the Winter Lane Emergency Repair of the NE Interceptor Sanitary Sewer Line to Seiler Excavating, Alton, Illinois in the amount of \$2,883.13 and to give authorization to the Village Treasurer to make payment as a May 2018 Pre-Paid, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

BUILDING AND ZONING DEPARTMENT:

No business at this time.

PARKS AND RECREATION DEPARTMENT:

CONSIDERATION AND APPROVAL OF ESTABLISHING OF SALARY FOR THE DIRECTOR OF PARKS AND RECREATION

Mayor McCormick addressed the proposed salary for the new Director of Parks and Recreation at an annual salary of \$60,000 with two weeks vacation, seconded by Trustee McAtee. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF INSURANCE FOR FIREWORKS DISPLAY - JULY 4, 2018

Trustee Weber moved for the approval of the Fireworks Insurance for the July 4, 2018 Fireworks Display at Glazebrook Park from CCMSI at a cost of \$100, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION OF STIPEND PAYMENT FOR PARKS AND RECREATION ADMINISTRATIVE ASSISTANT AND SUPERVISOR OF RECREATION FOR JANUARY 4, 2018 THROUGH APRIL 1, 2018

Chairman Stewart held over consideration for Executive Session.

CONSIDERATION AND APPROVAL OF MAY 2018 PRE-PAID ACCOUNTS PAYABLE - ELITE EVENTS SERVICES OF EDWARDSVILLE, ILLINOIS AND

EMERALD DATA SOLUTIONS, BOARDDOCS OF ARLINGTON HEIGHTS,
VIRGINIA

Trustee Weber moved for the Approval of May 2018 Pre-Paid Accounts Payable for Elite Events Services Of Edwardsville, Illinois for the Arbor Day Event at cost of \$450.00 and Emerald Data Solutions, BoardDocs of Arlington Heights, Virginia for the yearly subscription of a total of \$3,000.00, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL TO GIVE AUTHORIZATION TO TODD
STRUBHART, DIRECTOR OF PARKS AND RECREATION TO SEEK THE
METRO EAST GRANT AND BASEBALL TOMORROW GRANT

Trustee Weber moved to give authorization to Todd Strubhart, Director of Parks and Recreation to apply for the following Grants - Metro East Grant and Baseball Tomorrow Grant, seconded by Trustee McAtee. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF REPLACEMENT FOR AED MACHINES -
RECALL WITH CONTEMPORY LIFE SAVING SERVICES

VILLAGE ENGINEER

CONSIDERATION AND APPROVAL OF MS4 ENGINEERING CONTRACT -
GONZALEZ ENGINEERING - MAY 2018 AND APPROVAL OF PAYMENT

Trustee Weber moved for approval for the renewal of the contract with Gonzalez Companies, LLC of St. Louis, Missouri for professional services in the Madison County MS4 Program as a May 2017 Pre-Paid in the amount of \$1,100, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF REPLACEMENT FOR AED MACHINES -
RECALL WITH CONTEMPORY LIFE SAVING SERVICES

Todd Strubhart, Director of Parks and Recreation, reported that the Village AED Machines are not in the recall.

ECONOMIC DEVELOPMENT DEPARTMENT

CONSIDERATION AND APPROVAL OF FACADE IMPROVEMENT GRANT FOR
5302 GODFREY ROAD - LISA R. FUNK - PARKING LOT IMPROVEMENTS

Trustee Weber moved for the approval of the Façade Improvement Grant for Lisa R. Funk, Smoke N Mirrors, 5302 Godfrey Road, for final grading and asphalt paving for a total grant payment up to \$4,350.00, subject to proposals/contractor compliance to the Façade Improvement Program's requirements, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

VILLAGE CONSIDERATIONS:

ACCOUNTS PAYABLE – March 2018

Chairman Stewart presented the Accounts Payable for the month of April 2018 General Fund \$697,139.00 and the Motor Fuel Tax Fund \$ 39,462.96; and the Street Department \$40,934.22. Trustee Weber moved for the approval of the Accounts Payable for the month of April 2018 General Fund \$697,139.00 and the Motor Fuel Tax Fund \$ 39,462.96; and the Street Department \$40,934.22, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

PAYROLL – MARCH 2018

Chairman Stewart presented for the approval of the Payroll Account for the period of 02/01/2018 to 03/17/2018 for the Village for a total payroll of \$ 94,492.38, mileage of \$ 207.09 and payroll taxes of \$16,571.79. Trustee Weber moved for the approval of the Payroll Account for the period of 02/01/2018 to 03/17/2018 for the Village for a total payroll of \$ 94,492.38, mileage of \$ 207.09 and payroll taxes of \$16,571.79, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PROPOSALS FOR PURCHASE OF VILLAGE HALL CHAIRS

Trustee Weber moved for the approval of the purchase of 52 chairs for the Village Hall from Royal Office Products, Inc. of Alton, Illinois at a cost \$883.48, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF RENEWAL OF UNION CONTRACT LOCAL NO. 525

The consideration was held over for Executive Session.

Trustee Weber moved , seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

DISCUSSION AND CONSIDERATION OF TEMPORARY CONSTRUCTION HOUSING - LAKE DRIVE LOGISTICS - DAKOTA PIPE LINE

Trustee Weber reported that the Village has been contacted by Lake Drive Logistics to allow for temporary construction housing for a two year period for the Dakota Pipe Line Project. The company is requesting 64 lots with sewer connection for temporary housing for the construction workers. Loelke Plumbing is proposing a septic system – Dosie Tank which will allow the system to empty in the Village Sewer System every six hours. Trustee Weber moved to give authorization to the Village to negotiate with Lake Drive Logistics for temporary housing for a two year period with Dakota Pipe Line for sanitary sewer connection and sewer fees, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION OF ASSISTING GODFREY FIRE PROTECTION DISTRICT

Chairman Stewart opened the floor for discussion regarding assisting the Godfrey Fire Protection District with the purchase of new Fire Truck.

Chairman Stewart proposed the assist with the purchase Fire Vehicle at a cost of \$500,000. The Village could obtain a loan for the purchase. Chairman Stewart also suggested that the Village negotiation with the Fire District to continue with the services provide currently and donate the property between Airport Road and Lars Hoffman Crossing to the Village. Trustee Weber suggested that the Village wait until after the RFP is completed within 45 days to 60 days, June 4, 2018. Trustee Weber moved to reconsider the purchase of a fire vehicle until the June 4, 2018 Finance Committee, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

EXECUTIVE SESSION – 5 ILCS 120/2(c) (2)-

Trustee Weber moved to go into Executive Session for the following issues 5 ILCS 120/2 (c) (1) for Parks and Recreation Administrator Assistant; 5 ILCS 120/2/(c) (1) for Supervisor of Recreation; 5 ILCS 120/2 (c) (2) Union Negotiations with the Mayor, Clerk, Deputy Clerk, Trustees, Jim Lewis, Director of Maintenance, Todd Strubhart, Director of Parks and Recreation and at 6:49 p.m. Seconded by Trustee Schrumpf. Roll Call Vote: Ayes: McAtee, Schrumpf, Springman, Weber, Williams. Nays-None, Absent-None. Motion carried.

Chairman Stewart called the Finance Committee back to order at 7:45 p.m. p.m. after returning from Executive Session.

Roll Call

Present Roll Call: McAtee, Schrumpf, Springman, Weber, Williams and Chairman Stewart

Absent: None

Chairman Stewart reported that no action was taken in Executive Session.

Trustee Williams moved to adjourn the meeting at 7:45 p.m., seconded by Trustee McAtee. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

Pamela E. Whisler, MMC
Village Clerk