

Finance Committee  
June 4, 2018  
Godfrey Village Hall

Chairman Stewart called the Finance Committee Meeting of June 4, 2018 to order at 6:05 p.m.

Roll Call

Present Roll Call: McAtee, Schrumpf, Springman, Weber, Williams and Mayor McCormick

Absent: None

Department Heads Present:

Michael J. McCormick, Mayor

Laura Dixon, Building and Zoning Administrator - Absent

Todd Strubhart, Director of Parks and Recreation

Rich Beran, Village Engineer

Jim Lewis, Director of Maintenance

Stacey Eccles, Budget Officer - Absent

Craig Noble, Manager, EMC, Sewer Plant

Tom Long, Village Attorney

Chairman Stewart asked for approval of the April 30, 2018 Finance Committee minutes. Approval was given with no objections from the Committee.

PUBLIC COMMENTS:

No Public comments at this time.

PUBLIC REQUEST

705 STAMPER LANE - CULVERT REPAIR CONSIDERATION - NATHAN BACA

Nathan Baca, 705 Stamper Lane, addressed the drainage problem at his home. Drainage from Godfrey Road has increased caused flooding at his driveway and property. Jim Lewis, Director of Maintenance, reported that his is private stormwater system, with no easement.

The Board recommended that he contact his realtor regarding disclosure of drainage. No action taken

2001 RIVERAIRE COURT - CONSIDERATION OF STORM SEWER DRAINAGE - JOHN & JULIE JACOBS

Julie and John Jacobs, 2001 Riveraire Court, addressed a stormwater problem at the cul-de-sac at Riveraire Court. The drainage area between the two homes 2001-2003 Riveraire Court do not have an easement. After some discussion, the Committee recommended that the Village Engineer and Director of Maintenance review the drainage and report back to Committee.

Chairman Stewart asked the Committee to move Village Consideration up on the agenda - CONSIDERATION AND APPROVAL OF PURCHASE OF NEW FIRE PUMPER TRUCK FOR GODFREY FIRE PROTECTION DISTRICT. With no objections from the Committee the agenda was amended.

**CONSIDERATION AND APPROVAL OF PURCHASE OF NEW FIRE PUMPER TRUCK FOR GODFREY FIRE PROTECTION DISTRICT**

Chairman Stewart presented the consideration to give authorization to the Mayor and Village Attorney to negotiate an intergovernmental agreement between the Village of Godfrey and the Godfrey Fire Protection District for the purchase of a Fire Truck in an amount not to exceed \$500,000. In exchange for the Fire Truck being paid for over ten years by the Village of Godfrey the Godfrey Fire Protection District will exchange land located near Village Hall and provide services such as business inspections without cost to the Village for the 10 year period. Trustee Springman moved to give authorization to the Mayor and Village Attorney to negotiate an intergovernmental agreement between the Village of Godfrey and the Godfrey Fire Protection District for the purchase of a Fire Truck in an amount not to exceed \$500,000. In exchange for the Fire Truck being paid for over ten years by the Village of Godfrey the Godfrey Fire Protection District will exchange land located near Village Hall and provide services such as business inspections without cost to the Village for the 10 year period. Seconded by Trustee Weber.

Trustee Springman reported that he met with Dr. Chapman at Lewis and Clark Community College regarding assisting with funding for the purchase of the new Fire Truck. They will be getting back in a couple of weeks.

Jim Sinclair, Attorney for the Godfrey Fire Protection District reported that the Fire District can purchase a new truck for a 10 year period.

Trustee Weber asked if the Village could alter the wetland without violating the laws. Tom Long, Village Attorney, reported that the Village can if they put the same acreage into wetlands.

Roll Call Vote: Ayes-McAtee, Schrumpf, Springman, Williams. Nays-Weber. Absent-None. Motion carried.

**PUBLIC WORKS DEPARTMENT:**

**CONSIDERATION AND APPROVAL FOR PURCHASE AND TRADE-IN FOR FABICK CAT 289D**

Trustee Weber moved for the approval to give authorization to Jim Lewis, Director of Maintenance, to purchase a 2018 Fabrick CAT289D with Trade-in from Fabrick Cat of Fenton, Missouri for a total cost of \$62,237.74 with Trade-in of \$47,000 for a final cost of \$15,237.74, seconded by Trustee McAtee. Trustee Weber Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

## **VILLAGE SEWER DEPARTMENT**

### **CONSIDERATION AND APPROVAL OF JULY 2018 AND JANUARY 2019 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY - WATER REVOLVING FUND - L17-1631 WASTEWATER PROJECT PAYMENTS**

Trustee Weber moved to give authorization to the Village Treasurer to make payments for the July 2018 and January 2019 Illinois Environmental Protection Agency – Water Revolving Fund for the Wastewater Project, after billing is received, seconded by Trustee Schrupf. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

### **CONSIDERATION AND APPROVAL FOR THE FINAL PAYMENT FOR THE AIRPORT ROAD SANITARY SEWER EXPANSION PROJECT WITH HAIER PLUMBING AND HEATING COMPANY**

Trustee Weber moved for the approval of the Final Payment for the Airport Road Sanitary Sewer Improvement Projects completed by Haier Plumbing and Heating, Inc. of Okawville, Illinois in the amount \$5,485.95 for total payment of \$36,573 made on December 5, 2017, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

### **CONSIDERATION AND APPROVAL FOR THE 2018 SLUDGE PAYMENTS TO SINCLAIR CEDAR RIDGE FARMS - BRANDON SINCLAIR FOR THE SPRING AND FALL APPLICATIONS**

Trustee Weber moved for the approval of the Spring and Fall 2018 payments for Land Application Program of \$5,000 and to give authorization to the Village Treasurer to make payments, after applications are completed, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

### **CONSIDERATION AND APPROVAL FOR ENGINEERING AGREEMENT WITH JUNEAU ASSOCIATES OF EDWARDSVILLE, ILLINOIS FOR SANITARY SEWER STUDY**

Trustee Springman moved for the approval to enter into an Engineering Agreement with Juneau Associates of Edwardsville, Illinois for the Sanitary Sewer Rate Study, a cost not to exceed \$9,500, seconded by Trustee Weber. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

### **CONSIDERATION AND APPROVAL OF THE GODFREY DESIGN BUILD PROJECT- SODIUM HYPOCHLORITE FEED SYSTEM/ PLANT LIFT STATION FINAL PAYMENT AUTHORIZATION - AMERICAN WATER**

Trustee Weber moved for the final payment for the Godfrey Design Build Project – Sodium Hypochlorite Feed System/Plant Lift Station to American Water, of Voorhees, New Jersey at a cost of \$544,500.00, and to give authorization to the Village Treasurer to make payment as a Pre-Paid July 2018, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**BUILDING AND ZONING DEPARTMENT:**

No business at this time.

**PARKS AND RECREATION DEPARTMENT:**

CONSIDERATION AND APPROVAL OF PRE-PAID FOR WWCS OF COTTAGE HILLS, ILLINOIS FOR THE HOMER ADAMS PARK RESTROOM IMPROVEMENTS PROJECT

Trustee Williams moved for the approval of Payment #1 for the Homer's Adams Park Restrooms Project with WWCS, Inc. of Cottage Hills, Illinois in the amount of \$27,796.42 with a balance of \$17, 782.58 and to give authorization to the Village Treasurer to make payment as a July 2018 Pre-Paid, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL TO GIVE AUTHORIZATION TO TODD STRUBHART, PARKS AND RECREATION DIRECTOR AND TOM LONG, VILLAGE ATTORNEY TO PREPARE DOCUMENTS FOR "THE GODFREY PARKS FOUNDATION", AS A NOT FOR PROFIT - 501C3. FOR THE PARKS

Trustee McAtee moved to give authorization to Todd Strubhart, Director of Parks and Recreation to work with the Village Attorney to establish "The Godfrey Parks Foundation" as a not for profit – 501c3, seconded by Trustee Weber. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL TO GIVE AUTHORIZATION TO TODD STRUBHART, DIRECTOR OF PARKS AND RECREATION TO WORK WITH ECIVIS FROM TEXAS THE NATION'S LEADER IN ONLINE GRANTS INFORMATION AND GRANTS MANAGEMENT

Trustee McAtee moved to give authorization to Todd Strubhart, Director of Parks and Recreation to negotiate cost with ECIVIS of Austin, Texas for online grants information and grants management, seconded by Trustee Weber. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL TO GIVE AUTHORIZATION TO TODD STRUBHART, DIRECTOR OF PARKS AND RECREATION TO WORK TO WORK WITH NETWORK REAL ESTATE OUT OF ST. CHARLES MO, ON POSSIBILITIES OF CELL TOWERS IN DIFFERENT PARKS ( MAINLY GLAZEBROOK PARK) WITH THE POSSIBILITY OF OFFSETTING THE COST OF LIGHTING THE BASEBALL FIELDS

Trustee McAtee moved to give authorization to Todd Strubhart, Director of Parks and Recreation to negotiate with Network Real Estate of St. Charles, Missouri regarding placement of a cell towers within the Village parks to assist with funding for Baseball Field lighting, seconded by Trustee Weber. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF JULY 2018 ACCOUNTS PAYABLE PRE-PAID: 1. SWANK MOTION PICTURES, INC. OF ST. LOUIS, MISSOURI FOR THE MOVIES IN THE PARKS AT A COST OF \$1,220; ADVANTAGE NEWS OF

GODFREY, ILLINOIS ADVERTISING FOR JUNE 8, 2018 MOVIE IN THE PARK AT A COST OF \$279

Trustee Schrumpf moved for the approval of the July 2018 Accounts Payable Pre-paid: 1. Swank Motion Pictures, Inc. of St. Louis, Missouri for the Movies in the Parks at a cost of \$1,220; 2. Advantage News of Godfrey, Illinois Advertising for June 8, 2018 Movie in the Park at a cost of \$279, seconded by Trustee McAtee. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

### **VILLAGE ENGINEER**

CONSIDERATION AND APPROVAL OF THE TITLE WORK COST FOR THE VACATION OF PURVIS LANE WITH MADISON COUNTY TITLE COMPANY, EDWARDSVILLE, ILLINOIS AT A COST NOT TO EXCEED \$1,590

Trustee Weber moved for the approval of the Title Work Cost for the Vacation of Purvis Lane with Madison County Title Company, Edwardsville, Illinois at a cost not to exceed \$1,590, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL FOR SOLICITING FOR RFQ FOR ENGINEERING SERVICES FOR LARS HOFFMAN CROSSING

Trustee Weber moved to give authorization to Rich Beran, Village Engineer to solicit Engineering Services for RFQ for the Lars Hoffman Crossing Phase 1B Project, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL TO GIVE AUTHORIZATION TO RICH BERAN, VILLAGE ENGINEER TO NEGOTIATE WITH THE HIGHEST QUALIFIED FIRM FOR THE RFPQ - PAVEMENT MANAGEMENT PROGRAM -APPLIED PAVEMENT TECHNOLOGY OF URBANA, ILLINOIS

Trustee Weber moved to give authorization to Rich Beran, Village Engineer to negotiate with the highest qualified firm for the RFPQ - Pavement Management Program with Applied Pavement Technology of Urbana, Illinois, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PEARL STREET PROJECT FOR DESIGN MODIFICATION FOR INDUSTRIAL TRAFFIC

Richard Beran, Village Engineer, presented the request from Tim Kuebrick, Owner of Lake Drive Logistics, has asked if the Village would consider an expansion to the right turn lane from Humbert Road and Pearl Street to allow semi-truck traffic. Madison County at this time does not allow semi-truck traffic on Humbert Road. Trustee Weber moved for the approval of the Change Order 1 for the Scope of Work for Pearl Street Resurfacing Project with Lockmueller Group of Troy, Illinois at a cost for design services in the amount not to exceed of \$ 5,000 for the expansion of the right turn lane from Humbert Road/Pearl Street to allow semi-truck traffic at an additional construction cost of \$40,000, seconded by Trustee McAtee. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF JULY 2018 ACCOUNTS PAYABLE PRE-PAID: 1. SURFACE TRANSPORTATION GRANT APPLICATION FEE FOR THE EAST WEST GATEWAY COUNCIL OF GOVERNMENTS FOR THE VILLAGE 2019-2022 IN THE AMOUNT OF \$2,853.75

Trustee Weber moved for the approval of July 2018 accounts payable pre-paid: 1. Surface Transportation Grant Application fee for the East West Gateway Council of Governments for the Village 2019-2022 in the amount of \$2,853.75. seconded by Trustee McAtee. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

#### **ECONOMIC DEVELOPMENT DEPARTMENT**

CONSIDERATION AND APPROVAL OF FACADE IMPROVEMENT GRANT FOR 5511 GODFREY ROAD - DICK BOLD - PARKING LOT IMPROVEMENTS/SIGNAGE/PAINTING

Trustee Weber moved for the approval of the Façade Improvement Grant for Dick Bold, Bold Enterprises, Inc., 5511 Godfrey Road for signage, painting of building and resealing/stripping of parking lot for a total grant payment up to \$7,605.60, subject to proposals/contractor compliance to the Façade Improvement Program's requirements, including authorization by property ownership, seconded by Trustee Schrupf. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF FACADE IMPROVEMENT GRANT FOR 7120 MONTCLAIR AVENUE - BAKER'S & HALE, INC. - SEALING PARKING LOT IMPROVEMENTS/SIGNAGE

Trustee Weber moved for the approval for Façade Improvement Grant for Brent Baker, Baker's and Hale, Inc., 7120 Montclair Avenue for signage and resealing of parking lot, for a total grant payment up to \$2,904.20, subject to proposals/contractor compliance to the Façade Improvement Program's requirements, seconded by Trustee Schrupf. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

#### **VILLAGE CONSIDERATIONS:**

ACCOUNTS PAYABLE – JUNE 2018

REVIEW AND CONSIDERATION OF ACCOUNTS PAYABLE - JUNE 2018  
GENERAL FUND, MFT FUND AND STREET DEPARTMENT

Chairman Stewart presented the Accounts Payable for the month of June 2018 General Fund \$662,249.19 and the Motor Fuel Tax Fund \$85,401.21; and the Street Department \$24,511.51. Trustee Schrupf moved for the approval of the Accounts Payable for the month of June 2018 General Fund \$662,249.19 and the Motor Fuel Tax Fund \$85,401.21; and the Street Department \$24,511.51, seconded by Trustee Weber. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

PAYROLL –MAY 2018

CONSIDERATION AND APPROVAL OF PAYROLL - MAY 2018

Chairman Stewart presented for the approval of the Payroll Account for the period of 05/01/2018 to 05/12/2018 for the Village for a total payroll of \$ 109,020.64, mileage of \$ 1,114.62 and payroll taxes of \$18,496.34. Trustee Weber moved for the approval of the Payroll Account for the period of 05/01/2018 to 05/12/2018 for the Village for a total payroll of \$ 109,020.64, mileage of \$ 1,114.62 and payroll taxes of \$18,496.34, seconded by Trustee Schrumpf. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**CONSIDERATION AND APPROVAL FOR THE MUNICODE CODIFICATION AT A COST OF \$4,801.00 AS A JULY 2018 PRE-PAID**

Trustee Weber moved for the approval of Codification 31 with Municode of Tallahassee, Florida at a cost not to exceed \$4,801, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**CONSIDERATION AND APPROVAL OF JULY 2018 PRE-PAID ACCOUNT PAYABLE FOR MAY 18 SHRED-IT DAY: SHRED-IT USA, OMAHA, NEBRASKA IN THE AMOUNT OF \$572.50**

Trustee Weber moved the approval of the July 2018 Accounts Payable Pre-paid: 1. Shred-It Day: Shred-It USA, Omaha, Nebraska in the amount of \$572.50, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**CONSIDERATION AND APPROVAL OF THE 2018-2019 VILLAGE BUDGET AND APPROPRIATION ORDINANCE**

Trustee Weber asked question regarding decrease rates for Income Tax, Debt\ Service, street lighting, Ball Park funding, Capital Project, and Concession, Health, ballfield, and triathlon, maze operating supplies, Water Tank, Build Street Maintenance and Loan for Fire Truck. After some discussion, Trustee Weber moved to carry the consideration over to the Village Board Meeting of June 5, 2018, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**CONSIDERATION AND APPROVAL TO SEEK PROPOSALS FOR VILLAGE 2017-2018 AUDIT**

Trustee Weber moved for the approval to give authorization to the Budget Officer to seek proposals for the Village 2017-2018 Audit, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**CONSIDERATION AND APPROVAL FOR JULY 2018 PRE-PAID FROM BUSINESS DISTRICT FUNDS AS A WIRED TRANSFER TO MADISON COUNTY TITLE COMPANY OF EDWARDSVILLE, ILLINOIS FOR THE 5320-5324 GODFREY ROAD CLOSING OF JUNE 15, 018 IN THE AMOUNT OF \$119,000**

Trustee Weber moved to give authorization to the Village Treasurer to make an wired transfer to Madison County Title Company of Edwardsville, Illinois for the 5320-5324 Godfrey Road Closing of June 15, 018 in the Amount of \$119,000 with an \$25.00 Service Charge and to give authorization to the Mayor or Village Attorney to sign all documents for the closing, seconded by Trustee Schrumpf. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF AMENDMENTS TO THE RAFFLE  
LICENSE FOR ADDITIONAL SERVICE CHARGES

Tom Long, Village Attorney, reported that Mike McGinley, City of Highland Attorney will be at Village Board Meeting on Tuesday, June 5, 2018 to provided information on the Queen of Hearts Raffles.

Trustee Springman moved to adjourn the meeting at 8:10 p.m., seconded by Trustee Schrumpf. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

Pamela E. Whisler, MMC  
Village Clerk