

Finance Committee  
August 6, 2018  
Godfrey Village Hall

Chairman Stewart called the Finance Committee Meeting of August 6, 2018 to order at 6:05 p.m.

Roll Call

Present Roll Call: McAtee, Schrupf, Springman, Weber, Williams and Mayor McCormick  
Absent: None

Department Heads Present:

Michael J. McCormick, Mayor  
Laura Dixon, Building and Zoning Administrator  
Todd Strubhart, Director of Parks and Recreation  
Rich Beran, Village Engineer  
Jim Lewis, Director of Maintenance  
Stacey Eccles, Budget Officer - Absent  
Craig Noble, Manager, EMC, Sewer Plant  
Tom Long, Village Attorney- Absent

Chairman Stewart asked for approval of the July 2, 2018 Finance Committee minutes. Approval was given with no objections from the Committee.

PUBLIC COMMENTS:

No Public comments at this time.

PUBLIC REQUEST

APPROVAL OF THE WILLEN TO FIGHT CANCER WITH FAITH OVER FEAR, BENEFIT FOR MALLORY WILLIAMS MEDICAL EXPENSES RAFFLE BASKETS AND 50/50 RAFFLE ON JULY 15, 2018

Trustee Weber moved for the Approval of the Willen to Fight Cancer With Faith Over Fear, Benefit for Mallory Williams Medical Expenses Raffle Baskets and 50/50 Raffle on July 15, 2018, seconded by Trustee Springman. Poll of Committee: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL FOR PURCHASE OF CANDY FOR THE 2018 KCS HOLIDAY EXPRESS STOP ON DECEMBER 9, 2018

Keith Sherman, Chairman of the KCS Holiday Express Stop on December 9, 2018 asked the Board to assist in purchase of candy for the event up to \$750.00. Trustee Weber moved for the approval for Purchase of Candy for the 2018 KCS Holiday Express Stop on December 9, 2018 at a cost not to exceed \$750.00, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE WAIVER OF FEE AND BONDING REQUIREMENT FOR ALTON MIGRATORY DUCK'S UNLIMITED RAFFLE LICENSE FOR SEPTEMBER 15, 2018

Trustee Weber moved for the Approval of the Waiver of Fee and Bonding Requirement for Alton Migratory Duck's Unlimited Raffle License for September 15, 2018, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE WAIVER OF FEE FOR THE VFW POPPY DAY ON AUGUST 25, 2018

Trustee Weber moved for the Approval of the Waiver of Fee for the VFW Poppy Day on August 25, 2018, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF A MEMORIAL SIGNAGE FOR DAVID FREER MEMORIAL DRIVE - NORTH ALBY

Trustee Weber moved for the Approval for Village Attorney to draft an Ordinance for a Memorial Signage for David Freer Memorial Drive - North Alby, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**PUBLIC WORKS DEPARTMENT:**

CONSIDERATION AND APPROVAL OF THE ROAD REPAIR PROJECT AT 5207 FOXGLOVE FROM HELITECH FOR FILLING VOIDS IN THE SANITARY SEWER SYSTEM.

Trustee Weber moved for the Approval of 5207 Foxglove from Helitech for repair of the voids in the Sewer Line at a cost of \$2,800., seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PURCHASE OF 2019 F550 TIPPER TRUCK FROM STATE BID LISTING WITH - LANDMARK FORD AND TO SEEK BIDS FOR THE CONVERSION OF HYDRAULICS, BED SPREADER AND SNOWPLOW

Trustee Weber moved for the approval of the Purchase for the 2019 Tipper Truck F550 from the State Bidder Listing with a Trade-In of F350 from Landmark Ford at a cost of \$42,077.00, and waive the bidding requirements for the Hydraulics, Bed Spreader and Snow Plow from Woody's Municipal Supply of Hamel, Illinois at a cost of \$37,606, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE PURCHASE OF HYDRAULIC ANGLE BROOM- FABRICK CAT-ST. LOUIS

Trustee Weber moved for the Approval of the Purchase of Hydraulic Angle Broom- Fabrick Cat-St. Louis, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**VILLAGE SEWER DEPARTMENT**

CONSIDERATION AND APPROVAL OF THE EASEMENTS FOR THE NORTHEAST INCEPTOR SANITARY SEWER IMPROVEMENTS - WAL-MART AT A TOTAL COST OF \$3,588. AND TO GIVE AUTHORIZATION TO THE VILLAGE CLERK TO FILE WITH MADISON COUNTY

Trustee Weber moved for the Approval of the Easements for the Northeast Inceptor Sanitary Sewer Improvements - Wal-Mart at a total cost of \$3,588 and to give authorization the Village Treasurer to make payment as a 2018 September Accounts Payable and to give authorization to the Village Clerk to file with Madison County, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE CHANGE OF SCOPE FOR THE FRONTENAC PLACE SANITARY SEWER - SMOKING TESTING

Trustee Weber moved for the Approval of the Change of Scope for the Frontenac Place Sanitary Sewer - Smoking Testing \$8,400, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE CHANGE OF SERVICE - JUNEAU ASSOCIATES, IN. PC FOR THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES CLASS II DAM SAFETY PERMIT – JUNEAU ASSOCIATES – WARREN LEVIS EQUALIZATION BASIN

Trustee Weber moved for the Approval of the Change of Service - Juneau Associates, In. PC for the Illinois Department of Natural Resources Class II Dam Safety Permit – Juneau Associates – Warren Levis Equalization Basin, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE LOWEST PROPOSAL RECEIVED FOR THE EAGLE POINT FENCE REPAIR - LIBERTY FENCE, COTTAGE HILLS, ILLINOIS - INSURANCE CLAIM

Trustee Weber moved for the Approval of the Lowest Proposal Received for the Eagle Point Fence Repair - Liberty Fence, Cottage Hills, Illinois - Insurance Claim at a cost of \$805.00 and to give authorization to the Village Treasurer to make payment as a September 2018 Pre-Paid after completion of Repair, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

Trustee Weber reported on Sanitary Sewer Projects:

The Village met with the IEPA regarding the EPA Loans for the NE Interceptor Project Funds. IEPA will consider the loan in January 2109 or June 2019. Frontenac Place is being review by Juneau Associates for alternative repair; Villa Marie Project has not be sent to IEPA for consideration; Seiler Excavating has completed an emergency repair Lift Station at LaVista Park; Army Corp of Engineers has not approved the Warren Levis Dam II Permit – Juneau Associates; and Sanitary Sewer Rate Study – Juneau Associates has completed as follows: increase to \$36.00 up to \$43.50; Joe Hughes, Budget Officer

estimate of Rate increases first year \$36.00 additional increases to \$39.00; Illinois American Water Company rates proposed in the Sanitary Sewer Sale RFP is \$15.80 and \$38.85 three years.

Illinois American Water Company has extended the deadline for approval of Sanitary Sewer sale to November 15, 2018.

**PARKS AND RECREATION DEPARTMENT:**

CONSIDERATION AND APPROVAL OF THE PURCHASE OF THREE LAWN MOWERS FROM THE ILLINOIS STATE BID LIST AND TRADE-IN OF THREE LAWN MOWERS

Trustee Weber moved for the Approval of the Purchase of Three Lawn Mowers from the Illinois State Bid List and Trade-in of Three Lawn Mowers at a cost of \$13,295.09, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF PURCHASE OF 2 MONITORS AND 2 MONITOR STANDS FROM WILLIAMS OFFICE PRODUCTS FOR PARKS DEPARTMENT

Trustee Springman moved for the Approval of Purchase of 2 Monitors and 2 Monitor Stands from Williams Office Products for Parks Department, seconded by Trustee Weber. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**BUILDING AND ZONING DEPARTMENT:**

No business at this time.

**VILLAGE ENGINEER**

CONSIDERATION AND APPROVAL TO PURCHASE OF POWERDRAFT SOFTWARE LICENSE

Trustee Williams moved for the approval to purchase of Powerdraft Software License at a cost \$2,848 and the annual fee is \$445, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE ESTIMATE FOR AIR CONDITIONER REPLACEMENT THEROMOSTRAT FROM BUSH REFRIGERATION

Trustee Weber moved for the Approval of the Estimate for Air Conditioner Replacement Theromostat from Bush Refrigeration, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**ECONOMIC DEVELOPMENT DEPARTMENT**

DISCUSSION AND CONSIDERATION OF 5320-5324 GODFREY ROAD - DEMOLITION OR SALES OF PROPERTIES

Trustee Weber moved to give authorization to seek bids for the asbestos ligation and demolition and removal of asbestos of 5320-5324 Godfrey Road to be paid from the Business District Funds, seconded by Trustee

Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF FACADE IMPROVEMENT GRANT FOR 3002 GODFREY ROAD - WOOD RIVER DEVELOPMENT GROUP, LLC - JOE PATTAN FOR ASPHALT PARKING LOT

Trustee Weber moved for the Approval of Facade Improvement Grant for 3002 Godfrey Road - Wood River Development Group, LLC - Joe Pattan for Asphalt Parking Lot with the Lowest Bid from Advantage Asphalt of Godfrey, Illinois at a cost of \$8,300, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE AMENDED FACADE IMPROVEMENT GRANT FOR 5511 GODFREY ROAD, MCDONALDS - BOLD ENTERPRISES, INC. FINAL PAYMENT FOR PARKING LOT RESEALING, PAINTING AND SIGNAGE

Trustee Weber moved for the Approval of the Amended Facade Improvement Grant for 5511 Godfrey Road, McDonalds - Bold Enterprises, Inc. Final Payment for Parking Lot Resealing, Painting and Signage at a total of \$13,155.60, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

**VILLAGE CONSIDERATIONS:**

ACCOUNTS PAYABLE – JULY 2018

REVIEW AND CONSIDERATION OF ACCOUNTS PAYABLE - JULY 2018  
GENERAL FUND, MFT FUND AND STREET DEPARTMENT

Chairman Stewart presented the Accounts Payable for the month of July 2018 General Fund \$1,037,648.73 and the Motor Fuel Tax Fund \$ 17,094.82; and the Street Department \$ 73,010.71. Trustee Weber moved for the approval of the Accounts Payable for the month of June 2018 General Fund \$540,618.05 and the Motor Fuel Tax Fund \$48,747.71; and the Street Department \$ 108,395.37, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

PAYROLL - JUNE 2018

CONSIDERATION AND APPROVAL OF PAYROLL - JUNE 2018

Chairman Stewart presented for the approval of the Payroll Account for the period of 06/01/2018 to 07/21/2018 for the Village for a total payroll of \$ 118,644.41, mileage of \$ 1,043.57 and payroll taxes of \$18,990.82. Trustee Weber moved for the approval of the Payroll Account for the period of 06/01/2018 to 7/21/2018 for the Village for a total payroll of \$ 118,644.41, mileage of \$ 1,043.57 and payroll taxes of \$18,990.82, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays- 0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF ATTENDANCE FOR THE IML CHICAGO CONFERENCE – SEPTEMBER 20-22, 2018

Trustee Weber moved for the Approval of Attendance for the IML Chicago Conference – September 20-22, 2018 for Mayor, Trustees and Clerk, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE EXPENSES FOR LODGING FOR NANCY ORRILL FOR THE 2018 OUTSTANDING ILLINOIS MASTER GARDENER AWARD AT THE ILLINOIS MASTER GARDENER CONFERENCE ON SEPTEMBER 7, 2018

Trustee Weber moved for the Approval of the Expenses for Lodging for Nancy Orrill for the 2018 Outstanding Illinois Master Gardener Award at the Illinois Master Gardener Conference on September 7, 2018, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF SEPTEMBER 2018 PRE-PAID: 1. MUNICIPAL CODE, INC. FOR ORDINANCE CODIFICATION - SUPPLEMENT 31; 2. BUSH REFRIGERATION BILLING FOR AIR CONDITIONER SYSTEM; 3. BUSH REFRIGERATION BILLING FOR CHECKING AIR CONDITIONER ROOFTOP SYSTEM; 4. RIVERBENDER.COM FINAL BILLING FOR NEW WEBSITE DESIGN

Trustee Weber moved for the Approval of September 2018 Pre-Paid: 1. Municipal Code, Inc. for Ordinance Codification - Supplement 31 at a cost of \$4,801.00; 2. Bush Refrigeration Billing for Air Conditioner System at a cost of \$307.50; 3. Bush Refrigeration Billing for Checking Air Conditioner Rooftop System at a cost of \$190.00, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

CONSIDERATION AND APPROVAL OF THE PUBLICATION AND MAILING OF NOTICE FOR THE TOWNSHIP ABOLISHING RESOLUTION TO EACH REGISTERED GODFREY VOTERS

Chairman Stewart reported that the cost for mailing the required notice for the Township Abolishing Resolution to each registered Godfrey voters and publication of notice. The cost estimated by Supervisor Seymour is around \$13,000 for envelopes, notice two pages, labels and stamps. Trustee Weber moved for the approval of assisting the Godfrey Township with the publication and mailing for the Township Abolishing Resolution to each Godfrey registered voter if needed, seconded by Trustee Springman. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

Mayor McCormick reported that Lt. Jim Goeken will be retiring on Friday, August 10, 2018 and the Village will have a reception at 4:00 p.m. on Tuesday, August 7, 2018 to thank him for his service to Godfrey.

Trustee Springman moved to adjourn the meeting at 6:47 p.m., seconded by Trustee McAtee. Poll of Board: Ayes-5, Nays-0, Absent-0. Motion carried.

Pamela E. Whisler, MMC  
Village Clerk