

Village of Godfrey Parks and Recreation Summer Day Camp Counselor

PURPOSE: The **Summer Day Camp Counselor** is a seasonal position that helps direct the activities of children enrolled in the Godfrey Summer Day Camp Program. The job involves significant interaction with children and helping to maintain a safe, high-quality summer camp program through recreational, educational, and enrichment activities.

SCHEDULE:

Camp Dates: Monday- Friday, June 1 - July 17, 2020 - 9 am -5 pm (schedule may vary)

Training Dates: May 27 and May 28, 2020 (schedule may vary)

Planning Dates: TBD

Open House: May 30, 2020

Key Responsibilities

- Encourage children to participate in group activities
- Assist campers with locating to various places for activities, meal times, participating in events or projects, cleaning up from projects, etc.
- Daily set-up and cleaning of activity area and recreational equipment as needed
- Help to maintain a quality summer recreation program for the individual participant and the unit, keeping in mind the needs of each child
- Enforcing the safety rules in the camp and knowing where the campers are at all times
- Lead campers in fire drills and emergency procedures as required
- Promote a positive environment and handle discipline issues as they arise, under the guidance of a supervisor
- Perform other duties as assigned or required
- Ability to act as a role model for young children and work in a team environment
- Ability to understand and follow oral &/or written instructions
- Ability to express maturity in thought, work habits and responsibility
- Ability to establish and maintain effective & courteous working relationships with youth, their parents, other park staff, community organization partners and the general public

REPORTS TO: Camp Director, Recreation Supervisor and Parks and Recreation Director

Qualification

- Must be 16 years of age
- Enjoy working with children; Previous experience in working with children is a plus
- Must have flexible schedule
- Must pass the background check

Physical Requirements

- Some work is accomplished in an outdoor environment, subject to weather fluctuations (wide range of temperatures and inclement conditions)
- Must have the ability to lift and carry (30) pounds, the ability to push and pull up to fifty (50) pounds, and the ability to bend, squat, kneel, reach from floor to and overhead position, hold and grip objects.

Starting Salary: \$8.00 to \$10.00 per hour

DEADLINE FOR APPLICATIONS: Friday, May 1, 2020, at 2:00 pm.

*Please note interviews may start before the deadline.

Applications are also available at Godfrey Village Hall in the Parks and Recreation Department or on www.godfreyil.org.

THE Village of Godfrey IL IS AN EQUAL OPPORTUNITY EMPLOYER